



2025-2026 BLSR Review Process

WHAT ARE THE BLSR?

- The Bylaws and Standing Rules are the “rulebook” for each Delta Gamma chapter.
- The updated model is required to be used for all chapters as it includes Fraternity-wide policies that may change each year.
- Chapters have the ability to amend their standing rules and make changes to better meet their chapter goals or membership requirements and experience.
- Some common changes chapters can make include:
 - Adding/removing director positions or committees to better meet chapter needs
 - Changing points/fines systems or attendance requirements
 - Implementing new chapter accountability practices like social media policies, chapter meeting attire, house/facility rules or cleaning systems, etc.

REVIEW OF BLSR

- Review of the BLSR happens every spring.
- Only items designated as grey fields in the document can be changed.
- A few fields will auto populate through the document (for example, chapter name and school).
- The vp: communications is responsible for leading the BLSR review process with CMT, and maintaining the document and making updates.
 - Input from CMT should be included
 - If making major changes that impact expectations of chapter members or your member experience, chapter input should be involved through surveys or discussion
- Members of CMT should review the BLSR that are pertinent to their positions.

APPROVAL AND VOTING ON THE BLSR

- Create and meet deadlines for the process, working backwards from the last chapter meeting and with your RCS/CAC/NCC deadlines.
 - **Now:** Start defining changes by discussing with JCMT and CMT about ideas they have and reviewing current model to see what’s working and what isn’t.
 - **Five days to 1 week prior to BSLR due to RCS:** Collect final input from CMT on draft.
 - **March 1:** Draft sent via email or uploaded to Anchorbase to RCS/CAC/NCC
 - Region team reviews the BLSR, with RCS/CAC/NCC communicating feedback to vp: communications and chapter president.
 - **One week prior to last chapter meeting:** vp: communications sends the BSLR to chapter to review prior to voting.
 - **Last chapter meeting:** vote to be held (recommended to also vote on chapter’s calendar for fall, and next year’s budget if able).
- Things to remember about the review process:
 - The vp: communications can either email the draft BLSR to the RCS/CAC/NC or upload them to Anchorbase (see below) – ask your RCS/CAC/NCC for their

- preference.
- It may take some time for your RCS/CAC/NCC to get back to you with edits as they gather input from the rest of the region team.
- Chapter must make the suggested changes and resubmit to RCS/CAC/NCC for approval prior to chapter vote.
 - If you don't understand feedback from your RCS/CAC/NCC, ask for clarification or rationale!
- Chapter members must be educated on the BLSR before they vote – explain what they are and how they impact them.
 - Chapter must have one week to review the BLSR before taking a chapter vote.
 - During the voting meeting, think about the bigger changes/impacts and be prepared to present those to chapter and take questions prior to voting.
 - Chapter members have the right to understand what they're voting on, especially when it directly impacts them.
- BLSR must be approved and voted on before you leave for the summer
- Once BLSR are approved by RCS/CAC/NCC, the final draft must be uploaded onto Anchorbase (see below for instructions) and greekbill (vp: communications must work with vp: finance and RFS to upload to greekbill).

UPLOADING TO ANCHORBASE

1. To upload to Anchorbase, follow this path: Chapter Management – Communications – Tasks – Submit BLSR to RCS/CAC/NCC
2. Step: Overview – Click continue
3. Step: Selection – Select 2025-26 and click continue
4. Step: Enter Information –
 - a. Use the pull-down menu to select the 2025-2026 Academic Year (should automatically populate)
 - b. Click the Choose File Button and upload your BLSR draft
 - c. Click submit
5. The vp: communications should send an email to RCS/NCC/CAC alerting them that the chapter has submitted the BLSR because Anchorbase does not send one automatically
6. The RCS/NCC/CAC goes to Anchorbase and retrieves the file
7. The RCS/NCC/CAC reviews the BLSR file and approves/denies the task as appropriate
8. If they deny, the officer who initially submitted the BLSR in step two is alerted via email. The chapter officer would make the necessary changes to the BLSR document and repeat step two
9. Once the RCS approves the BLSR, the process is complete
10. Once the chapter votes to approve the BLSR, the chapter approval must be confirmed in Anchorbase
 - a. Follow this path: Chapter Management – Communications – Tasks – Confirm: Vote to Approve BLSR
 - b. Step: Overview – Click continue
 - c. Step: Selection – Select 2025-26 and click continue
 - d. Step: Enter Information –
 - e. Use the pull-down menu to select the 2025-2026 Academic Year (should automatically populate)
 - f. Did the chapter vote to approve the Bylaws and Standing Rules pass? Yes/No
 - g. Click the choose file Button and upload the final, approved version of the 2025-2026 BLSR

h. Click submit

NOTE: When the chapter-approved 2025-26 BLSR document is submitted by the chapter, it will appear under Chapter Management – Communications – Reports – Bylaws and Standing Rules.

NOTABLE CHANGES FOR 2025-2026

- Language added to allow for more flexibility in officer and committee structure, especially for smaller chapters.
- Options added for chapters to hold individual members accountable to service hour requirements.
- Language describing Poor Standing revised to indicate members in Poor Standing may vote in recruitment matters, as was changed last year.
- Revisions to Housing section to further detail new processes and procedures related to the Office of Housing's involvement in individual member accountability as well as live-out requests going through Housing Waiver Board. Housing points system options also changed to match new requests/procedures from Office of Housing.
- Language added to fines section, to allow chapter members to financially hold members accountable for damage to property.
- Revisions to director and committee roles to match new collegiate officers made last year.