**Early Alumnae Status**

**Request Packet**

Please complete the packet and include all necessary attachments when submitted in Anchorbase.

**Early Alumnae Status Policy:**

Only Council may grant early alumnae status for “extreme circumstances.” The request for Early Alumnae Status (EAS) must be submitted in writing to Honor Board and the Honor Board Adviser (HBA). If approved, requests are forwarded to the Regional Collegiate Specialist (RCS)/Council Appointed Coordinator (CAC)/New Chapter Coordinator (NCC) for her review. If approved by the RCS/CAC/NCC, the request is forwarded to the Director of Standards for review. After the Director of Standards reviews the documentation, she forwards the request to the Council Trustee: Collegians for Council consideration. The request for Early Alumnae Status form and appropriate documentation must be included when submitted to the RCS/CAC/NCC for review.

**Name of member requesting EAS:** Click here to enter text.

[ ]  **FR** [ ]  **SOPH** [ ]  **JR** [ ]  **SR**

**A complete request for Early Alumnae Status includes:**

[ ]  Member meets with chapter’s Honor Board

[ ]  Member writes and submits her reason for requesting this status to Honor Board

*By signing below, I,* Click here to enter text.*, certify that I have read the Early Alumnae Status Policy, completed the above item, and understand that I must abide by all membership and financial obligations until notified of approval of this status.*

**Signature of member:** Click here to enter text.Click here to enter text.

 **Name Date**

**Note:** If Honor Board does not recommend Early Alumnae Status you may appeal their decision within three (3) days to the RCS/CAC/NCC. You must send a letter of appeal to the vp: social standards and the RCS/CAC/NCC. Only the RCS/CAC/NCC may approve or decline an appeal request.

**For Honor Board to complete:**

**Early Alumnae Status should only be approved for women who have experienced a significant life change that directly impacts their ability to meet attendance and/or financial responsibilities of their Delta Gamma membership. Examples of “significant life changes” include, but are not limited to:**

* An immediate family member of the member requesting this status is diagnosed with a terminal/severe illness. Therefore, the member cannot financially meet membership responsibilities and/or she is off-campus too frequently to meet her attendance requirements.
* A natural disaster directly impacts her personal ability to meet financial responsibilities.
* The member herself is diagnosed with a severe physical or mental illness. Therefore, she cannot financially meet membership responsibilities and/or she is off campus too frequently to meet her attendance requirements.
* A member gets married or becomes pregnant.

**Examples of what do not qualify for Early Alumnae Status approval include, but are not limited to:**

* A member takes an extended leave of absence from school or transfers to a different school.
* Financial hardship resulting from an off-campus study, such as study abroad, internship, student teaching, etc.
* A member is off campus but is still enrolled at the university and taking online classes.

Delta Gamma is committed to providing options to assist and support members through challenging situations. Refer to the [Member Status Guide For Chapter Members](https://www.deltagamma.org/library/handbookGuideManual/member-status-guide-for-chapter-members) for additional information.

**Confirm date of meeting with member:** Click here to enter text.

**Honor Board Approval:** Click here to enter text. Click here to enter text.

 vp: social standards signature Date

 Click here to enter text. Click here to enter text.

 Honor Board Adviser signature Date

**Honor Board Rationale:** Click here to enter text.

**For Regional Collegiate Specialist/Council Appointed Coordinator/New Chapter Coordinator to complete:**

**RCS/CAC/NCC Approval:** Click here to enter text. Click here to enter text.

 **Signature Date**

**RCS/CAC/NCC Rationale:** Click here to enter text.