



Collegiate Chapter Closure Policy

- A. **Purpose.** This document governs the Delta Gamma Fraternity policy relating to the closure of a collegiate chapter. This policy is in place to establish protocol and provide direction in the event of the closure and the loss of Fraternity recognition of an active collegiate chapter.
- B. **Applicability and Scope.** This policy applies to all collegiate chapters of Delta Gamma Fraternity when the decision to suspend/withdraw/relinquish the charter of a collegiate chapter is considered by the Fraternity Council. Article XV (Withdrawal, Relinquishment and Suspension of Charters and Certifications), Section 1 of the Delta Gamma Fraternity Constitution outlines the provisions for collegiate charter suspension/withdrawal/relinquishment standards that this policy reflects.
- C. **Effective Date.** This policy is in effect immediately.
- D. **References/Affiliations.** Refer to the following: Fraternity Constitution, Fraternity Standards for Collegiate Chapters, House Corporation Handbook, Collegiate Chapter Officers Manual, and NPC Manual of Information.
- E. **Responsibilities.** The various roles and responsibilities of individuals as they relate to this policy are outlined in the Collegiate Chapter Closure Procedure.
- a. Council Trustee: Collegians. The recommendation to suspend/withdraw/relinquish a collegiate chapter's charter may be brought forward for Council consideration by the Council Trustee: Collegians. In order for the recommendation to be considered, a Closure Report will be submitted to Fraternity Council for review.
 - b. Regional Director/Dir: New Chapter Development. The recommendation to suspend/withdraw/relinquish a collegiate chapter's charter may be brought forward for Council consideration by the Regional Director/Dir: New Chapter Development. In order for the recommendation to be considered, a Closure Report will be submitted to Fraternity Council for review.
 - c. Executive Director. The recommendation to suspend/withdraw/relinquish a collegiate chapter's charter may be brought forward for Council consideration by the Executive Director or her designee. In order for the recommendation to be considered, a Closure Report will be submitted to Fraternity Council for review.
 - d. Collegiate Development Specialist. In order for the recommendation to suspend/withdraw/relinquish a collegiate chapter's charter to be considered by Council, the Collegiate Development Specialist or her designee is responsible for compiling a Closure Report.
 - e. Fraternity Council. Only the Fraternity Council has the ability to suspend/withdraw/relinquish the charter of a collegiate chapter. Charter suspension/withdrawal/relinquishment requires a unanimous vote in accordance with the Fraternity Constitution. Votes of this nature shall be brought forward by Council Trustee: Collegians. The outcome of said vote shall be communicated by CT: Collegians to the Regional Director/Dir: New Chapter Development and Executive Director or her designee.
 - f. Trustees. In the event of closure of a collegiate chapter, up to two Trustees will be appointed to oversee chapter assets and evaluate the campus for eventual return.
- F. **Policy Statements.**
- a. Sixty (60) days in advance of the date set by Council on which the matter is to be considered, the collegiate chapter shall be notified of the proposed action in the specific grounds on which such a proposed action is based. Any collegiate or alumna member may submit a written summary of the reasons against the proposed action or in defense



of charges made which must be read by all members of Council before action is taken. Henceforth, for the purposes of this policy and the Collegiate Chapter Closure Procedure, this time frame shall be defined as the 60-Day Period.

- b. The following reasons would constitute grounds for the closure of a collegiate chapter:
 - i. Charter Withdrawal/Suspension: University/College Requested.
 - 1. The withdrawal/suspension of a collegiate charter is considered by Council when the college administration requests that the chapter be removed from the campus.
 - 2. In the event that a university requests that Delta Gamma withdraw/suspend a collegiate chapter on its campus or the university decides to no longer recognize the chapter as an association of that university, the Council of Delta Gamma Fraternity will consider the withdrawal/suspension of a collegiate charter.
 - ii. Charter Withdrawal/Suspension: NPC/Fraternity Standards.
 - 1. The withdrawal/suspension of a collegiate charter is considered by Fraternity Council when the college in which the chapter is located no longer meets the requirements of the National Panhellenic Conference or the Delta Gamma Fraternity.
 - iii. Charter Withdrawal/Suspension: Policy/Procedural Compliance.
 - 1. The withdrawal/suspension of a collegiate charter is considered when: the chapter fails to comply with the requirements of the Constitution, policies and procedures of the Fraternity; the personnel or general conditions of the chapter are below the standards of the Fraternity and all efforts to improve conditions have proved to no avail; and/or it appears that the interest of the Fraternity will be served by removal of the charter.
 - 2. In the event that significant, pervasive, or egregious risk management concerns are present, the withdrawal/suspension of a collegiate charter is considered when it appears that the interest of the Fraternity will be served by removal of the charter.
 - iv. Charter Relinquishment
 - 1. To relinquish its charter for any reason, a collegiate chapter shall take a vote of its members in accordance with Fraternity policy. If the vote is passed, formal notification of the relinquishment of the charter shall be sent immediately to Council, where they shall consider the acceptance or denial of the relinquishment request. If accepted, the 60-Day Period would follow as defined in this policy.
 - 2. In order for a collegiate chapter to take a vote of its members in accordance with Fraternity policy, the voting procedures outlined in the chapter's Bylaws and Standing Rules, including meeting the defined quorum, must be followed. Any voting procedure that is not outlined in the chapter's Bylaws and Standing Rules shall be governed by Robert's Rules of Order. Vote counts must be recorded in official meeting minutes and submitted with the formal notification of the relinquishment of the charter.

G. Definitions.

- a. Withdrawal: Council voting unanimously to close a collegiate chapter for an undisclosed amount of time.
- b. Suspension: Council voting unanimously to close a collegiate chapter for a specific amount of time.
- c. Relinquishment: Collegiate chapter voting in the affirmative to recommend to Council to begin the 60-Day Period for their own chapter.
- d. 60-Day Period: the period of time before Council considers the proposed action (to suspend/withdraw/relinquish the charter of a collegiate chapter) during which any



collegiate or alumnae member may submit a written summary of the reasons against the proposed action or in defense of the charges made.

H. **Proponent.** Proponent for this policy: Director of Member Services

I. Approved by Council June 28, 2018