

# DELTA GAMMA

## Convention

ST. LOUIS • 2020

## Fraternity/Sorority Advisor Award Instructions

### Nomination Criteria and Instructions

#### *Purpose:*

The Delta Gamma Fraternity/Sorority Advisor (FSA) Award is presented by the Fraternity to members of Delta Gamma who serve as campus professionals contributing remarkable support and guidance to all members of the Greek community.

This award honors a fraternity/sorority professional who has a passion for student development and who is a strong advocate for the National Panhellenic Conference (NPC) mission and vision. A nominee is a leader who brings honor to the Greek system which she advises or oversees. This award will be presented at the I Am A Sorority Woman Luncheon during the biennial Delta Gamma Convention when a qualified candidate has been identified through the nomination process. **Applications are accepted on a rolling basis, but must be submitted by April 15 during a Convention year in order to be considered for presentation that year.**

#### *Nomination Considerations:*

- Nominations may be submitted only by the following:
  - Panhellenic Operations Chairman
  - Director: Panhellenic Development
  - Director of Member Services
  - Collegiate Development Specialists
  - Collegiate Development Consultants
- Nominations must include all supporting data, including documentation supporting that the nominee:
  - Is an alumna member of the Delta Gamma Fraternity in good standing
  - Exemplifies the values of Delta Gamma Fraternity
  - Is a campus professional with at least five (5) years of experience in the profession
  - Exhibits a quantifiable passion for students and student development, embodying the Association of Fraternity/Sorority Advisers Core Competencies as an educator, leader, values aligner, collaborator, innovator, researcher, advisor and administrator
- Members of Council, the Foundation Board of Trustees, Fraternity and Foundation Directors, Fraternity Nominating Committee and regional officers of the Fraternity are ineligible for consideration while in office.

*Instructions:*

Nominations for the Delta Gamma FSA Award require the following:

- Nominee name, campus of employment, professional title and number of years of FSA experience
- A letter of nomination, citing examples of the qualities listed in the Nomination Considerations section above.
  - Letter should address the nominee's effective advocacy for the National Panhellenic Conference Mission and Vision and the NPC Unanimous Agreements as well as an inclusive and caring community
- A letter of support from the College Panhellenic president or equivalent Greek leadership body and/or the nominee's supervisor.
- Optional:
  - Documentation (media articles, other recognition etc.) evidencing examples of the qualities listed in the Nomination Considerations section above.
  - Additional letters of support from the nominee's peers, faculty members, etc.

*Assembling the application:*

- It may be helpful to compose the full submission information in a Word document that may be revisited and saved.
- The online application may be accessed/completed via desktop, laptop and/or iPad devices.
- Review the online application to familiarize yourself and prepare all required information.
  - Go to Anchorbase and click on the "Awards" menu at the top.
  - Select "Tasks" and then "Delta Gamma Fraternity/Sorority Advisor Award"
- It is strongly recommended that nominators do not wait until the intended date of submission to access the online application for the first time.
- Online applications do not have to be completed in one sitting. You may save and revisit your application until submission is complete.
- The online application supports uploads in the following formats:
  - .pdf
  - .doc and .docx
  - .xls and .xlsx
  - all other file formats should be converted to a pdf before uploading

*Submitting the application:*

- Applications may be submitted by the list of officers in the nomination considerations section above.
  - If a nominator does not have Anchorbase access, please contact the Director: Awards at [awards@deltagamma.org](mailto:awards@deltagamma.org) for assistance
- Applications must be submitted online through Anchorbase.
- **The application deadline for awards that will be presented at the 2020 Convention is 11:59 p.m. on April 15, 2020 (in the submitter's time zone). This is a firm deadline.**