



Employee Search and Screening Service

We know that being a Delta Gamma house corporation volunteer can mean wearing many hats, which can consume a great deal of your time. We also know that good help is hard to find, especially when balancing your Delta Gamma role with a job, family or other personal commitments. With that in mind, we are pleased to continue our placement service to help you fill positions efficiently and effectively.

WHAT'S INCLUDED

- Facilitation, coordination and implementation of consistent hiring processes.
- Coordination with the house corporation employment committee to create job descriptions and recruitment plans.
- Advertising of openings on the Delta Gamma website, social media sites, job boards, professional organizations and other position appropriate websites.
- Pre-screening of all candidates, verification of previous employment and reference checks.
- Criminal background checks.
- Compensation advice and offer letter preparation.

FEES

- 7% of candidate's annual salary.
- No deposit or upfront costs.
- Recruitment travel expenses prior to final interview are included.
- Any requested travel of our HR professionals will be an additional charge.
- Travel costs for final candidate interviews are additional.

** Use of the Employee Management Service will result in lower fees.

Through FHC, you will have access to a network of industry contacts, association memberships, alumnae associations, university resources, websites and staff with more than 30 years of combined human resources experience. All of this will help your house corporation have a pool of qualified candidates to draw from when you begin your search. FHC will extensively interview and select two final candidates that are well qualified for your unique campus. At that time, your house corporation employment committee will only need to interview the final candidates to identify the best fit for your house.