COLLEGIATE DIRECTOR QUICK GUIDE

director of senior programming

Chapters with more than 75 members should have a director of senior programming, though smaller chapters may also choose to have this position. They report to the vice president: programming and serve on the joint chapter management team (JCMT). This position plans senior recognition events.

RESPONSIBILITY

RESOURCES

Help Seniors Connect with an Alumnae Group	DG Chapter Locator
Fraternity Policies	<u>Collegiate Alcohol Policy; Policy on Hazing; Positional Statement</u> on the Discontinued Usage of Paddles as Gifts
Plan Senior Recognition	Senior Programming Recognition; Honor Board Handbook
Senior Recommitment Ceremony (plan with local alumnae group)	<u>Rituals Handbook</u>

SENIOR RECOGNITION IDEAS

- senior of the week at chapter
- senior dinner/brunch
- weekly spotlights
- words of wisdom at chapter
- senior week with letters/pictures from parents, friends, support systems

MARK YOUR CALENDAR

- Attend JCMT meetings.
- You will be copied on the vp: programming newsletter every other week. Make sure you read this!
- Your chapter's events ... members need to see you participating!

SENIOR PROGRAMMING IDEAS

- 'Network Night' with local alumnae in different fields
- 'Dress for Success,' interivew attire tips
- 'Interview Night' with speakers from your school's Career Services department
- hold a resume and cover letter workshop

DIVE DEEPER

- Plan an equal balance between senior recognition and senior programming. Be sure to involve the seniors year-round.
- Enlist help from your local alumnae. Reach out to your advisory team or use the chapter locator to contact alumnae to help with events.
- Utilize multi-purpose programming. Plan recognition or programming during chapter or other events, so there aren't too many meetings to attend.
- Questions? Email DG's Director: Programming at Programming@deltagamma. org.

LINKS TO BOOKMARK

- <u>Collegiate Chapter Resource</u> <u>Guide</u> (Changes Due to COVID-19)
- <u>Anchorbase</u> (for tasks to submit, adviser contacts, your regional team volunteers, etc.)
- <u>Collegiate Chapter Officers</u> <u>Manual (CCOM)</u> for details on your responsibilities.
- <u>12 Fraternity Standards</u>
- All <u>DG Policies</u> listing.