Delta Gamma
1873

Recommendations for Virtual Slating, Elections and Transitions

The 2020 chapter election process is here! The following guidelines are intended to aid your chapter with the election process this year, as the platforms we use may look a little different. You know your chapter best, so please work with your advisory team chairman (ATC) to confirm the best practice to follow for your chapter.

Nominating Committee

Delta Gamma recommends utilizing a platform like Zoom, Microsoft Teams or Google Meet to conduct Nominating Committee meetings. Only members of Nominating Committee shall be given the link to attend the meetings. The ATC shall be present and heads down, hands up voting shall be utilized. The ATC is responsible for counting the votes.

Election Voting and Managing Confidentiality

Elections for both Nominating Committee representatives and chapter officer elections shall be conducted to ensure that **only initiated members in good standing are able to vote**, and that **each eligible member votes only once**.

Recommended platforms for chapter voting include but are not limited to: Google Forms and Survey Monkey. Use of the Zoom polling feature is strongly discouraged. Other platforms may be considered to best fit the needs of the chapter as long as the chapter can ensure only initiated members are voting and that each eligible member votes only once. Surveys distributed to conduct a chapter vote must include a required question where members type in their name and the survey shall be restricted so that members can only submit one response. The single submission feature is available on Google Forms and Survey Monkey.

Zoom is the recommended platform for the chapter election meeting. Other platforms may be utilized if they have a waiting room feature or members are able to leave and return to the meeting with ease and minimal disruption.

If there are uncontested positions on the slate, that portion of the slate can be voted on using one survey. If there are challenges to the slate, individual surveys for each challenged position shall be created and sent to eligible members. These surveys

should not be distributed in advance, and instead should be sent via email just before the chapter is ready to vote on a challenged position or block of the slate.

It is recommended that only the ATC reviews the outcome of the votes. If the ATC is unable to fill this role, the chapter president can also review the results. The chapter president shall cast the final vote if a tie breaker is needed. The ATC or chapter president shall destroy all elections-related documentation (including surveys and results) prior to the start of transitions, ideally within 48 hours of the election.

Handling Challenges

If there are challenges to the recommended slate, please handle those virtually by following the process as outlined in your chapter's Bylaws and Standing Rules. If utilizing Zoom, we recommend you remove the woman who challenged and her speaker from the main Zoom room and place them into the waiting room while the slated candidate and her recommended speaker address the chapter. Once the slated candidate and her speaker finish, the member who challenged and her speaker may be returned to the main room and the slated candidate and her speaker will be sent to the waiting room. If the platform utilized does not have a waiting room feature, the slated/challenging candidate and her speaker may be asked to leave the meeting and shall be notified when they are able to return. Please verify that the appropriate members are out of the main meeting room before proceeding with speeches or demonstrations of support for the candidate.