

The Order of the Delta Gamma Rose - Submission Instructions

AWARD DESCRIPTION:

The Order of the Delta Gamma Rose is the highest award presented by the Fraternity and honors alumnae members who have made distinguished contributions to the nation and/or the world. Recipients are renowned in their chosen fields and **MUST have received** (inter)national recognition because of their individual efforts and talents.

The Fraternity Awards Committee relies on the nomination application and all aspects of the submission for evaluation purposes. A comprehensive presentation of a nomination is essential. Final selections are made by Fraternity Council.

ELIGIBILITY REQUIREMENTS:

- A Rose Award recipient should have achieved distinction in her field -- either in a professional position or in the volunteer sector
- Holding an important position does not alone fulfill the Rose Award criteria; the Awards Committee and Council will examine what the nominee has achieved through her position(s)
- A Rose Award may be granted to an alumna for a single feat if a unique and measurable impact has been felt by her community or by the nation. Otherwise, the criteria listed above will be used to evaluate the nomination.
- A nominee's service:
 - o does not include years of Fraternity employment (e.g., Collegiate Development Consultant, Executive Offices staff)
 - o does not include collegiate honors or offices
- Members of Council, the Foundation Board of Trustees, the Nominating Committee and the Fraternity Director: Awards are ineligible for nomination while in office.

PREPARING THE APPLICATION:

- Allow adequate time for contacting those who will write and submit letters of support and assemble the application
 - o It is helpful to provide letter writers with the Rose Award description, and inform them of the award confidentiality
 - Consider requesting photographs of the nominee at the same time as support letters
- View the <u>Comprehensive Individual Alumnae Award Winners</u> and <u>2020 & 2021 Individual Alumnae Award Recipients</u> documents in the Delta Gamma Library to determine which, if any, Delta Gamma awards the individual has received.
- If you are an alumnae group officer, you can access the dates and office of the nominee's Fraternity service in Anchorbase. Go to the menu and select Awards > Reports > Volunteer History of Alumnae Group Members. If you cannot access this report in Anchorbase, you can find a member's award and service history via the member search

at <u>members.deltagamma.org</u>. Once logged in, hover over the Directory tab and select Member Search. Search for the member you are looking for, and select See Profile in the results.

ASSEMBLING THE APPLICATION:

- It may be helpful to compose the full submission information in a Word document that may be revisited and saved
- The online application may be accessed/completed via desktop, laptop and/or iPad devices
- It is recommended that nominators do not wait until the intended date of submission to access the online application for the first time
- Online applications do not have to be completed in one sitting. You may save and revisit your application until submission is complete.

SUBMITTING THE APPLICATION:

- Applications may be submitted by any Delta Gamma member
- Applications must be submitted online through the <u>Google Form application</u>
- Applications may be submitted anytime. This is a rolling deadline.

REQUIRED MATERIALS AND INFORMATION:

- Nominee name (maiden and married, if applicable)
- Nominee's current alumnae chapter membership, if applicable
- Nominee's mailing address (street, city, state/province, zip/postal code)
- Nominee's chapter and university of Initiation
- Nominee's Initiation year
- Any Delta Gamma individual alumnae awards (Cable, Anchor, Oxford, Shield and/or Rose) received and year(s) presented
- Status of 2021-2022 per capita dues payment and/or status as a 50-year member
- Date award will be presented
- Chronological information including specific dates (mm/yy-mm/yy) of all relevant volunteer activities, community awards and honors, memberships (civic, professional, non-professional), relevant professional activities, professional awards and honors and/or other noteworthy accomplishments (may upload a résumé, if available)
- Summary of why the nominee is qualified for the Rose Award (250-500 words suggested)
 - A high-level overview of how the nominee has made a lasting and significant contribution to the nation and/or the world, including examples of how this woman's contributions to her chosen field have permanently and positively impacted the lives of others
- Supporting Materials, including:
 - List of relevant community and (inter)national awards and honors (title, explanation of significance, year conferred)
 - List of supporting professional activities, memberships (civic, professional, nonprofessional) and/or volunteer activities
 - o List of other noteworthy accomplishments (e.g. published works, noted research, committees chaired, speaking engagements, etc.)
- At least <u>ten</u> letters of impact, from Delta Gamma sisters (no minimum # of letters from Delta Gammas), relevant friends and professional or volunteer associates must be submitted

- o Letters of impact help the members of the Awards Committee get to know the nominee on a more personal level.
- Nominators are encouraged to describe the specific ways this member's distinctive contributions have made a lasting and significant contribution to the nation and/or world
- o Most letters have three parts: an opening statement that identifies the relationship of the letter writer to the nominee, 1-2 middle paragraphs that demonstrate the impact of the member's service, and a closing statement.
- Any additional information, including additional recommendation letters, media coverage and other supporting documentation may be submitted

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