



Recommendation Form Communication Toolkit

FOR USE BY ALUMNAE GROUPS

Sample communication when contacted by a PNM.

Thank you for reaching out regarding a recommendation. Delta Gamma's Recommendation Form is open for both members and non-members to use. Anyone who can speak to your character can submit a Recommendation Form on your behalf. You will find information about completing our Recommendation Form online at [this link](#). Recommendations serve as an additional way for members of Delta Gamma to get to know you, but they are not required to participate in recruitment or to receive a bid.

Sample communication when contacted by a collegiate chapter.

Thank you for reaching out to coordinate recommendations for the upcoming recruitment season on your campus. Delta Gamma now accepts recommendations from both members and non-members and asks that those who know the potential new member best complete the Recommendation Form. If there are PNMs from our area who alumnae group members know well, we will be sure to encourage them to participate in Panhellenic recruitment and complete a Recommendation Form on their behalf. For PNMs we do not have a direct connection with, we hope they will ask other mentors in their life to submit a recommendation to Delta Gamma on their behalf so your chapter will have the most relevant information available for making membership decisions. Please let us know if there is anything else we can do to help.

Sample communication for inclusion on the alumnae group's website/social media or Alumnae Panhellenic website.

Delta Gamma accepts recommendations from both members and non-members. We want to hear from those who know the potential new member best! You will find information about completing our Recommendation Form online at [this link](#). Recommendations serve as an additional way for members of Delta Gamma to get to know potential new members, but they are not required to participate in recruitment or to receive a bid.