



## Lewis Institute Information & Chapter Outreach

### Checklist

- Review the Lewis Institute information sheet for all details and information about this summer's Lewis Institute sessions in your next CMT meeting
- Determine the process you will use for selecting your Lewis Institute attendees
- Present the Lewis Institute information included in this document at your next chapter meeting
- Select your chapter's Lewis Institute attendees
- Ensure your chapter attendees register by the deadline on April 11, 2025

### What is the Lewis Institute?

The Lewis Institute is best described through our former attendees – share this [Lewis Institute video](#) with your chapter to hear more from past graduates.

Better yet – do you have a former Lewis Institute attendee in your chapter? Ask that member to share a few words about their experience and why attending the event is a meaningful experience!

### Other talking points to share with your chapter:

- **Excellent resume builder**
  - Lewis Institute is a leadership development experience that provides attendees with the opportunity to explore their strengths, identify their leadership style, understand approaches to conflict, and create an action plan to enact change within their community.
  - Hone your skills and help develop yourself as a leader in Delta Gamma and beyond
- **Fun, unique opportunity to expand your Delta Gamma network**
  - Lewis Institute connects participants to other leaders from around North America – helping to form a network of support for years to come
  - At Lewis, you will also meet alumnae and volunteers who support Delta Gamma leaders after their time in their collegiate chapters
- **All costs of attendance for Lewis Institute participants are covered by the Delta Gamma Foundation and Fraternity** including cost of: travel, accommodations, food, registration fees, etc. (Note: cost of travel incidentals (i.e. checked bag, transportation to the airport, etc.) are covered via the individual chapter budget)



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## Who Attends Lewis Institute?

### **Lewis Institute attendees must meet the following requirements:**

- Second-year student, going into their third year
- Initiated collegiate member in good standing
- Exhibits the following qualities:
  - Motivated to lead in the best interest of the group
  - Transparent and seeking opportunities for growth
  - Wishes to create positive change
  - Inspires others to lead with integrity
  - Desires to discover and incorporate unique strengths in leadership
  - Is able and willing to participate in an in-person experience during at least one of the scheduled session dates
- All collegiate chapters are required to identify at least one Lewis Institute attendee. Chapters are able to send up to two attendees per chapter

## When & Where

### **Delta Gamma will be offering three sessions of Lewis Institute:**

- Session #1: June 4-8 (Fayetteville, AR)
- Session #2: July 16-20 (Columbus, OH)
- Session #3: July 23-27 (Columbus, OH)

Lewis Institute attendees will stay on-site at all events in campus housing accommodations.

Lewis Institute curriculum builds throughout the experience and does not permit attendees to miss portions of the program. Attendees must be present for the entire length of the program – late arrivals or early departures will not be permitted.

## Process for Selecting Attendees

All Delta Gamma collegiate chapters are required to identify at least one member of their chapter to attend the Lewis Institute. Chapters can send two members in an effort to increase the number of members who are able to participate in an event of this kind.

### **Ideas for selecting Lewis Institute attendees:**

- Review the Lewis Institute participant requirements below. Generate a list of names in CMT of members who fit the criteria and would benefit from the experience and reach out to them about the opportunity directly.



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- Use the Lewis Institute toolkit and present to your chapter. Afterward...
  - Encourage participants to “nominate” members who meet eligibility requirements. Ask nominated members to formally submit their nomination if they are able to commit to attending a session.
  - Encourage eligible members to send an email to president/vp: social standards expressing why they’re interested in attending Lewis Institute and representing your chapter
  - Generate a list of names in a JCMT meeting of eligible members who would benefit from the experience. Reach out to these members directly and encourage them to pursue the opportunity.
  - Review nominations and interested members as a CMT and vote to select which members will represent your chapter.

#### **Lewis Institute Event Registration**

After your chapter has identified 1-2 attendees who will represent your chapter as your Lewis Institute attendee, share the Lewis Institute [registration link](#) with them so they can complete registration by April 11.