COLLEGIATE DIRECTOR QUICK GUIDE

director of Lectureships

Chapters with established Lectureships should have a director of Lectureship. They report to the vice president: Foundation and serve on the joint chapter management team (JCMT). This position organizes the chapter's Lectureship event. It is recommended to host a Lectureship biennially if possible or follow agreement with your institution.

RESPONSIBILITY	RESOURCES
Plan and promote Lectureship	<u>Lectureship brand elements</u> Follow the timeline in the <u>Lectureship Resource</u>
Host Lectureship	Lectureship Resource
After the event	<u>Collegiate Chapter/Alumnae Group Officer Evaluation</u> <u>Upload photos</u> from your event

Delta Gamma Foundation Lectureships in Values and Ethics: In celebration of their 50th wedding anniversary, Dr. Paul Martin honored his wife Dorothy "Dotty" Garrett Martin, Eta-Akron, by establishing the Delta Gamma Lectureships in Values and Ethics. Paul and Dotty's alma mater and the home of Delta Gamma's oldest active collegiate chapter, the University of Akron, was the site of the inaugural Lectureship. Today, there are 20 campuses with a Lectureship and a Convention Lectureship.

This unique program is a source of great pride to the Delta Gamma Foundation reinforcing its mission: The Delta Gamma Foundation fosters lifetime enrichment for members, promotes Service for Sight and partners with the Fraternity to ensure the future of our sisterhood. **View a full history of the program with a list of speakers in the** <u>Delta Gamma website library</u>.

MARK YOUR CALENDAR

- Attend JCMT meetings.
- Start planning the event as soon as possible and follow dates as advised in the Lectureship Resource.
- Notify Foundation Director: Lectureships (<u>lectureships@</u> <u>deltagamma.org</u>) when speaker and date is confirmed.
- Participate in your chapter's events ... members need to see you participating!

LINKS TO BOOKMARK

- <u>Anchorbase</u> (for calendar dates, adviser contacts, regional team volunteers, etc.)
- Check out the <u>Collegiate</u> <u>Chapter Officers Manual</u> (<u>CCOM</u>) for the details on your responsibilities.
- <u>Lectureship Resource</u>
- <u>Upload photos</u> to be included in the Lectureship <u>photo</u> <u>gallery</u>.
- <u>Lectureship schedule</u>
- <u>Submit evaluation</u> ASAP after event is over.
- Uphold the <u>12 Fraternity</u> <u>Standards</u> in all that you do.

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- Read past evaluations to find ways to improve your event.
- Research other chapters with Lectureships to view their recent & past speakers, fees, etc. for consideration for your chapter.
- Keep a running list of future potential speakers.
- Make sure speakers have modeled values and ethics and can convey that message.

Please note: Your Lectureship may operate differently than what is listed above and in the Lectureship Resource (i.e. run by alumnae or the school). Please reach out to the Foundation Director: Lectureships at <u>lectureships@deltagamma.org</u> with any questions.