



## Breakout 1: President

### Helpful Links

- [Alumnae Officer Navigation Guide: President](#)
- [Alumnae Officers Manual](#)
- [Fraternity Standards for Alumnae Groups](#)
- [DG Rituals Handbook \(Formal & Informal\)](#)
- [DG Model Budget](#)

### Websites

- <https://www.deltagamma.org/>
- <https://www.memberplanet.com>
- <https://anchorbase.deltagamma.org/>
- OmegaOne (your group's website will be groupname.deltagamma.org)
- Example: <https://centralflorida.deltagamma.org>
- You can log into Omega One to update it via the button at the bottom of your page

### President Core Responsibilities

- Lead board meetings
- Collaborate with RAS/ADC. Assigned RAS/ADC is the president's primary point of contact and the one who completes the group's Alumnae Group Evaluation (AGE)
- Encourage alumnae officers to attend regional and Fraternity trainings and events
- Conduct check-ins with officers to identify needed assistance, training, etc
- Coordinate with board to identify members for potential succession planning
- Assist vp: communications with social media updates
- Assist with duties for any vacant board positions
- Work with board to appoint new officers if vacancies exist
- Encourage group members and officers to:
- Support the Alumna Initiate program

- Nominate sisters for the Member of Impact recognition program, Individual Alumnae Awards, Alumnae Advisory Board
- Apply for Hope Serving, Dawson Institute (facilitator or attendee), Lewis Institute (facilitator), open Leadership positions

## **Core Elements**

(Honestly, all of them! But here are some that are solely your responsibility)

- **Operations**
  - Group tasks in Anchorbase are current and updated in a timely manner.
  - **Bylaws approved by the Regional Alumnae Specialist (RAS)/Alumnae Development Consultant (ADC) are approved by alumnae group vote and uploaded to Anchorbase > Operations > Tasks > Alumnae Bylaws by June 15 in years Model Bylaws are revised.**
  - Alumnae group business is conducted as outlined in their bylaws.
- **Community**
  - Group members communicate and have a positive working relationship with Fraternity/Foundation visitors, advisers, house corporation members, regional team members and Executive Offices staff.
- **Lifelong Membership**
  - Alumnae group supports collegiate chapter(s) on a local or remote basis through participation in rituals, events and/or financial support. Support is documented in Anchorbase > Operations > Tasks > Outreach and Financial Contributions to collegiate chapter.
- **Recruitment**
  - Alumnae group follows the Alumna Initiate Process.
- **Leadership**
  - Alumnae group officers collaborate with their Regional Alumnae Specialist (RAS) or Alumnae Group Development Consultant (ADC) on goal setting and development opportunities including meeting formally at least two times per fiscal year.
  - Alumnae chapter president (or designated delegate) attends Delta Gamma Convention and all required General Sessions as their chapter's voting delegate.
  - Alumnae group officers participate in required Fraternity training and leadership opportunities.
  - **Group is required to have sufficient officers to cover the areas of responsibilities outlined in the Fraternity Constitution.**
    - **Chapters must have a president and at least three officers.**

- **Associations can have no fewer than two officers including the president.**
- Group officers must complete a volunteer service agreement in Anchorbase > Roster > Tasks > Fraternity or Foundation Local Volunteer Service Agreement to remain in office.

## **Common Questions**

### **Who do I reach out to with questions?**

Your first point of contact is your RAS or ADC. After you confer with them, they may direct you to another sister in leadership or an EO staff member. If you need to contact someone about your RAS/ADC, please reach out to your RD (regional director).

### **Why won't my RAS do this for me?**

It is important that, while your RAS can guide you to where to find the answer, you learn how to master our technology.

### **What are our group's "core elements?"**

In order to remain a group in good standing and continue receiving regional support, your group must have the minimum number of dues-paying members (10 for an association, 20 for a chapter), minimum number of events (3 for an association, 6 for a chapter), pay their dues and fees to EO, file their taxes, and have the minimum number of officers (3 for an association, 5 for a chapter).

### **How do I find new volunteers?**

There are many ways to grab new volunteers. One way is physical sign ups at events and virtual signups via social media. Another popular method is by creating "director" or "chair" positions that act as "training" positions for the vp roles. Finally, consider a poll or quick-pick volunteer request in a memberplanet newsletter. Please consider attending the Volunteer Burnout breakout group to learn how to keep talented volunteers!

### **Are enough members coming to my event?**

If any sister attends an event, that event is a success! We hope that you know that you are creating a community for your sisters of all backgrounds, and you are not evaluated on the size of your events. If you provide a space for sisters to gather, we don't care if it is 2 or 200!